

# LELAND MEADOW WATER DISTRICT

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Meeting of the Board of Directors of the Leland Meadow Water District  
Saturday, May 25, 2018 at 11:00am @ ~~Leland Meadow Clubhouse~~

**MEETING TO BE HELD AT SNOWPLAY LODGE  
DUE TO SEVERE WEATHER CONDITIONS**

## MEETING AGENDA

**Revised 5/21/19**

Meeting called to order – Amy Wolfe

Reading of minutes of the last meeting - Marvin Palmer

Treasurers Report as of April 30, 2019 - Marvin Palmer

Reserve Account	\$28,453.44	
Checking Account	<u>23,076.08</u>	
<b>Total</b>	<b>\$51,529.52</b>	<b>Totals Receivables: \$4,125.00</b>

Note: Accounts Receivable are based on April 16, 2019.

### Maintenance Projects for 2019

#### ○ **Projects in Financial Plan:**

Safety Platforms in Sewer Plant Building	\$5,000
Repairs identified by NOR-CAL – Not completed in 2018 – Four projects	10,000
Nor-Cal Inspection – Main line on lots 43 & 44	3,750
Nor-Cal Inspection – Main Line on lots 54 – 58 (543’)	3,750
Robertson Inspection – Lateral lines from main to each lot or condo	7,500
Repair or replace manhole #05 @ lots 49-50	10,000
Install new manhole to replace existing cleanouts on lots 42-43	<u>10,000</u>
	<b>\$50,000</b>

#### ○ **Projects required but not in Financial Plan:**

- **Telemetry System between Pump House and Water Tank** – Our communications system was down for most of the winter and we had to rely on historical data as well as periodic inspections by Snow Play personnel to check the water tank level. **Estimated cost \$2,500**
- **Upgrade Lap Top** - We will need to add some more graphics and alarms to show the radio status and overflow switches. We need to add an alarm that will come up if the tank transmitter goes out range and then switches it to timed mode automatically. **Estimated cost \$5,000**

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## New Business:

### New Item:

- **Eric Conley has given notice that he will be resigning his Board position as of August 31, 2019.**
  - **According to the Leland Meadow Water District Bylaws, the Board must appoint a successor.**
  - **PLEASE CONSIDER SERVING ON THE BOARD AND IF YOU ARE INTERESTED, PLEASE CONTACT MARVIN PALMER (Board Secretary).**
  - **The Board will appoint a new Board member at the August 31, 2019 Regular Water District Meeting**

## **PUBLIC HEARING to establish the Schedule of Water and Sewer Rates and Charges effective July 1, 2019. Items to be heard concurrently.**

Marvin Palmer	Presentation of General Manager Report
Amy Wolfe	Open Hearing to public comment and accept written protests not previously submitted
Amy Wolfe	Close Public Comment
Marvin Palmer	Tabulate Written Protests
Marvin Palmer	Reading of Resolution WD 2019-08 Pertaining to Adopting Water Rates Beginning July 1, 2019 pursuant to Proposition 218 and Resolution WD 2019-09 Pertaining to Adopting Sewer Rates Beginning July 1, 2019 pursuant to Proposition 218 and Resolution
Amy Wolfe	Is there a Board Motion/Second to Consider Resolution WD2019-08 and WD2019-09
	Discussion and Questions by Board Members
	Vote by Board members

## **Other Important Issues:**

- All shut off/control valves under all of the condos should be insulated and heat taped to prevent freezing and a costly bill from the WD. They should be inspected and replaced if they are leaking. **Question: When was the last time that you visually inspected your shut off valve?**
- All home owners should be sure that their shut off valves are adequately protected from freezing.
- For the past several years, all of the broken lines in the winter could have been prevented with proper inspection and insulation to prevent freezing. Condo and home owners – Shut off valves are your responsibility.
- Winterize your homes and condos after October 1st to May 31st. Turn off your water, open drain valves to drain remaining water in lines, place approximately 1/8 cup of antifreeze in sinks, bathtubs and toilets, drain traps, etc. and drain the water in the toilet tanks - they will crack open when they freeze.

- **Always shut the water off when you leave – even in the summer.** Also, please be sure that if a guest is using your home/condo that they follow the instructions, that I'm sure you have prepared, for turning the water service "ON & OFF".

**Amy Wolfe**                      **There being no further business to discuss, this meeting will be adjourned.**

Marvin Palmer  
Secretary

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