

# LELAND MEADOW WATER DISTRICT

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Meeting Minutes of the Board of Directors of the Leland Meadow Water District  
Saturday, October 24, 2020 @ 11:00 AM

The Board Meeting was conducted via conference call

## MEETING MINUTES

Meeting called to order by Amy Wolfe @ 11:00 am.

Roll call of Directors – Present: Amy Wolfe, Marvin Palmer, Kevin Borges, Lance Vetesy, and Rick Sauer.  
Absent: None

Member attendees: JP Wolfe and Ken Ulm

Minutes of last meeting on August 31, 2019 were read by Marvin Palmer and approved.

Marvin read the Treasurers Report as of September 30, 2020

Reserve Account	\$ 823.15	
Checking Account	<u>48,525.99</u>	
<b>Total</b>	<b>\$49,349.14</b>	<b>Totals Receivables: \$4,143.45</b>

New Business:

- Tuolumne County Road Grader hit Fire Hydrant #4 @ the corners of lots 22 – 23. Total damages amounted to \$26,500 which were totally covered by Tuolumne County.

Maintenance Issues: **Marvin!**

- **Manhole #05 @ corner of lots 49-50** – This manhole was scheduled for replacement this year and was completed at a cost of **\$15,720**
- **Fire Hydrant #05 @ the corner of lots 27-28** – This was not a scheduled project for this year but due to 50 years of snow being pushed against the fire hydrant it was “severely” tilting” and was leaking. We also determined that the main shut off valve @ the corner of lots 18-19 was not closing properly and it was determined that a new main shut off valve had to be installed before the fire hydrant could be replaced. Total cost for these two items were **\$20,500**.
- **Sewer Treatment Plant** – We had scheduled to install new metal platforms on the inside of the sewer plant at an estimated cost \$5000. This project was completed at a cost of **\$15,250**. This was a project that Marvin planned on using local maintenance to construct but, it was decided to hire a contractor and the job was more extensive and included unforeseen engineering and building permit costs.

Postponed Projects – The projects below had been scheduled for this year but due to budget restraints created by unscheduled maintenance costs of approximately \$30,000, they will be rescheduled until next year.

- Robertson Plumbing – Inspection of all lateral lines from homes and condos. \$4000.
- Simunaci Construction - Install new Manhole cleanout @ lots 48-49. \$10,000
- Nor Cal Inspection – Inspect main line on lots 42 and 43. \$4000.
- Nor Cal Inspection – Inspect main line on lots 54 through 58. \$4000.

Financial Plan 2021 – Marvin presented the Financial Plan for 2021. There were no questions, and the plan was approved by the Board.

Other Important Issues:

- All shut off/control valves under all of the condos should be insulated and heat taped to prevent freezing and a costly bill from the WD. They should be inspected and replaced if they are leaking. **Question: When was the last time that you visually inspected your shut off valve?**
- All home owners should be sure that their shut off valves are adequately protected from freezing.
- For the past several years, all of the broken lines in the winter could have been prevented with proper inspection and insulation to prevent freezing. Condo and home owners – Shut off valves are your responsibility.
- Winterize your homes and condos after October 1st to May 31st. Turn off your water, open drain valves to drain remaining water in lines, place approximately 1/8 cup of antifreeze in sinks, bathtubs and toilets, drain traps, etc. and drain the water in the toilet tanks - they will crack open when they freeze.
- **Always shut the water off when you leave – even in the summer. Also, please be sure that if a guest is using your home/condo that they follow the instructions, that I'm sure you have prepared, for turning the water service "ON & OFF".**

Meeting was adjourned at 11:20 am.

Marvin  
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