

LELAND MEADOW WATER DISTRICT

C/o Marvin Palmer 10454 Henshaw Drive
Stockton, California 95219 (209) 951-0573
E-Mail: marvin-palmer@sbcglobal.net

**Meeting Minutes of the Special Meeting
of the Board of Directors of the Leland Meadow Water District
Wednesday, January 2, 2019 @ 2:00 P.M.**

Meeting was called to order by President Amy Wolfe @ 2:00 P.M.

Roll call of Directors: Conley, Palmer, Sauer, Vetesy, and Wolfe.

Roll call of customers: Jim Tatum 33, JP Wolfe 36A, Shannon Silva 36B, Hayden Price 37A, Debbie Rose 39A, and Steve Smith 39D.

Amy gave a brief explanation that the purpose of the Special Meeting was to insure the LMWD complied with our current governing documents and state law in conducting our District business. Our current governing documents were adopted in August 10, 1965 and the procedure for having an election no longer meets our current needs as the majority of our owners do not live in Tuolumne County.

Resolution WD 2019-01 - Vote by Mail This Resolution allows us to conduct an election by a Mail in Ballot procedure which will save the WD considerable unnecessary costs as well as time. This Resolution also requires that the Election Official must have a sample signature in their possession by 5 pm two days prior to the election. Marvin read the Resolution and made the motion that the Board consider approving Resolution WD 2019-01. The motion was seconded by Eric Conley. The Board unanimously approved this Resolution.

Amy mentioned that in the next couple of weeks all customers will receive a document from Marvin to provide your signature sample for our upcoming elections.

Resolution WD 2019-02 – Conduct an election on March 5, 2019 Our By-Laws require that we have an election on March 5, 2019. Marvin read the Resolution and made the motion that the Board consider approving Resolution WD 2019-02. The motion was seconded by Rick Sauer. There was a brief explanation by Amy Wolfe, that according to our current By-Laws, each property owner has one vote for each dollar of assessed property value. The Board unanimously approved this Resolution.

Amy mentioned that in the next couple of weeks, everyone will be receiving two notices from Marvin; one pertaining to soliciting candidates for the Board and the second will be the Notice of Candidacy which by election laws require three other property owner (or co-owner) signatures.

Resolution WD 2019-03 – Establish a District Office Our By-Laws require that we have a District Office to receive ballots. Marvin read the Resolution and made the motion that the Board consider approving Resolution WD 2019-03. The motion was seconded by Lance Vetesy. The Board unanimously approved this Resolution.

Amy mentioned that everyone will be receiving an official notice from Marvin with the location of the District Office.

Resolution WD 2019-04 – This Resolution pertain to the District to borrow funds Marvin read the Resolution and made the motion that the Board consider approving Resolution WD 2019-04. The motion was seconded by Rich Sauer. There was a question as to why the District only applied for a Line of Credit in the amount of \$15,000. Marvin responded that he applied for a \$100,000 Line of Credit, but based on our financials and our limited assets, the bank would only approve \$15,000. The Board unanimously approved this Resolution.

Resolution WD 2019-05 – This Resolution pertain to the District hiring a consulting firm to prepare a Rate Study Report as required by Proposition 218 Marvin read the Resolution and made the motion that the Board consider approving Resolution WD 2019-05. The motion was seconded by Eric Conley. The Board unanimously approved this Resolution.

Amy mentioned that the District will be hiring Bartle Wells to conduct a Rate Study which will be presented at a future Special Board Meeting. The Rate Study will become the basis of any proposed rate or special assessment per California Proposition 218.

Special Meeting on January 30, 2019 @ 2:00 PM – Deep Dive Workshop – As discussed in our September 1, 2018 Water District Meeting, the Board will be reviewing in detail the various information that was distributed in the General Managers Update to the Board 12/14/2018. A detailed Powerpoint presentation will be distributed to all Customers in advance of the meeting. **Please present your questions to Marvin in advance so that we can incorporate your questions into the Deep Dive Presentation.**

As there being no further business to discuss, the meeting was adjourned @ 3:02 PM.

Marvin