

RESOLUTION NO. WD 2019 - 01 VOTE BY MAIL

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LELAND MEADOW WATER DISTRICT TO CONDUCT ALL ELECTIONS BY MAIL.

WHEREAS, the Leland Meadow Water District ("District") is subject to the California Water Code Section 35100 which mandates elections in compliance with the California Elections Code applicable to districts. (Elections Code § 10500 *et seq.*)

WHEREAS, the Board of Directors of the District ("District Board") has determined the costs to handle an in-person election in compliance with the Elections Code is in excess of reasonable expenses for the District.

WHEREAS, the Elections Code Section 4108, allows the District to adopt a resolution obligated to hold board elections utilizing all mail-in balloting.

WHEREAS, the District Board has determined mail-in balloting with signature verification by District Secretary will allow the District to efficiently and effectively manage future elections with customers that live in various locations.

WHEREAS, Elections Code 3019 (d)(1) requires that all signatures must be in the Election Official's possession by 5 pm two days prior to the election.

NOW, THEREFORE, BE IT RESOLVED that the District Board hereby finds and resolves as follows:

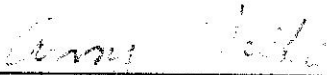
Pursuant to California Election Code Section 4108 be it resolved that all future Leland Meadow Water District elections will be conducted wholly by mail. Pursuant to Leland Meadow Water District Bylaws, elections will be conducted the first Tuesday in March of each odd numbered year.

Be it further resolved that the Secretary of Leland Meadow Water District will validate signatures by comparing ballot signature with certified signature samples previously submitted to Secretary by 5 pm two days prior to the election.

PASSED AND ADOPTED by the Board of Directors of Leland Meadow Water District at a Special Meeting duly held on the 2nd day of January 2019 with the following vote:

AYES: BOARD MEMBERS: Conley, Palmer, Sauer, Vetesy, Wolfe

NOES: BOARD MEMBERS: None



Amy Wolfe, President



Marvin Palmer, Secretary / Treasurer

RESOLUTION NO. WD 2019-02 ELECTION MARCH 5, 2019

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LELAND MEADOW WATER DISTRICT TO CONDUCT AN ELECTION MARCH 5, 2019.

WHEREAS, the Leland Meadow Water District Bylaws require elections for Directors to be held the second Tuesday of March in odd years.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Leland Meadow Water District hereby:

Pursuant to the Leland Meadow Water District Bylaws, be it resolved that an election will take place March 5, 2019 for the following positions:

1. Board Member (currently held by Board President Amy Wolfe)
2. Board Member (currently held by General Manager, Secretary/Treasurer, Marvin Palmer)
3. Board Member (currently held by Rick Sauer)

Be it further resolved that voting will occur by mail.

Be it further resolved that nomination petitions, signed by three or more voters, must be filed with the District Secretary not less than thirty-five (35) days before the date of the election and that, if on the thirty-fourth (34th) day prior to the date of the election, only one person has been nominated or no person has been nominated for any office, the Board of Directors may, in its discretion, request the Board of Supervisors of the County of Tuolumne to appoint those nominated, or if none, any qualified person.

PASSED AND ADOPTED by the Board of Directors of Leland Meadow Water District at a Special Meeting duly held on the 2nd day of January 2019 with the following vote:

AYES: BOARD MEMBERS: Conley, Palmer, Sauer, Vetesy, Wolfe

NOES: BOARD MEMBERS: None



Amy Wolfe, President



Marvin Palmer, Secretary / Treasurer

RESOLUTION NO. WD 2019-03 LOCATION OF DISTRICT OFFICE

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LELAND MEADOW WATER DISTRICT ESTABLISHING THE DISTRICT OFFICE WITH CONTACT INFORMATION AS FOLLOWS:

WHEREAS, the Leland Meadow Water District ("District") does not maintain a current physical office within the District.

WHEREAS, the District has, by resolution 2019-01, opted to hold all mail-in elections, necessitating a physical address to receive the mail-in ballots.

NOW, THEREFORE, BE IT RESOLVED that the District Board of Directors hereby authorize the District Office to be at the location below:

**LELAND MEADOW WATER DISTRICT
c/o MARVIN PALMER
10454 HENSHAW DRIVE
STOCKTON, CA 95219
209-951-0573**

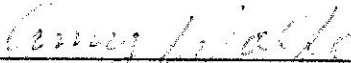
marvin-palmer@sbcglobal.net

BE IT FURTHER RESOLVED that notice of the location of the District office will be sent to Customers via electronic mail or US Post Office mail within three weeks after adoption.

PASSED AND ADOPTED by the Board of Directors of Leland Meadow Water District at a Special Meeting held on the 2nd day January 2019 with the following vote:

AYES: BOARD MEMBERS: Conley, Palmer, Sauer, Vetesy, Wolfe

NOES: BOARD MEMBERS: None



Amy Wolfe, President



Marvin Palmer, Secretary / Treasurer

RESOLUTION NO. WD 2019-04 AUTHORIZATION TO BORROW

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LELAND MEADOW WATER DISTRICT TO AUTHORIZE BORROWING FUNDS.

WHEREAS, the Leland Meadow Water District ("District") currently operates without a line of credit.

WHEREAS, in order to continue to have adequate funds available to meet large or unexpected capital and operating expenses, the Board of Directors wishes to arrange for a line of credit.

WHEREAS, pursuant to the District's enabling legislation, the District may borrow money and incur indebtedness by action of the Board of Directors. (Water Code §§ 36400 & 36407.1)

WHEREAS, Wells Fargo, the District's current banking provider has offered a line of credit as follows:

- Wells Fargo Line of Credit \$15,000, Revolving, no fixed term, payment is greatest of Applicable bank fees and finance charges, plus 1% of the new balance or \$50 (\$200 if the account is closed)

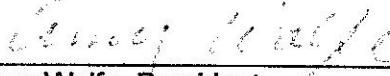
NOW, THEREFORE, BE IT RESOLVED that the District Board of Directors hereby finds and resolves:

Be it resolved that the Board of Directors is authorized to borrow funds in the amounts and on the terms described above.

PASSED AND ADOPTED by the Board of Directors of Leland Meadow Water District at a Special Meeting duly held on the 2nd day of January 2019 with the following vote:

AYES: BOARD MEMBERS: Conley, Palmer, Sauer, Vetesy, Wolfe

NOES: BOARD MEMBERS: None



Amy Wolfe, President



Marvin Palmer, Secretary / Treasurer

**RESOLUTION NO. WD 2019-05 AUTHORIZATION TO HIRE BARTLE WELLS ASSOCIATES,
BERKELEY, CA TO PREPARE A RATE STUDY REPORT IN COMPLIANCE WITH
CALIFORNIA PROPOSITION 218**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LELAND MEADOW WATER DISTRICT TO HIRE BARTLE WELLS ASSOCIATES TO PREPARE A RATE STUDY.

WHEREAS, Leland Meadow Water District ("District") provides potable water and wastewater services throughout the District.

WHEREAS, in August 2018, Leland Meadow Water District ("District") conducted a reserve study, performed by Associate Reserves. The study recommends that the District increase reserve funds to prepare for the repair and replacement of major District systems.

WHEREAS, the District believes, in light of the August 2018 reserve study, current user fees for potable water and wastewater services are insufficient to cover the costs of providing those services. The District must also insure adequate revenue to meet future financial obligations.

WHEREAS, the District must comply with the substantive and procedural requirements of Proposition 218 when increasing water and wastewater user fees, which require the District to prepare a rate study prepared by an independent licensed engineer.

WHEREAS, the District sought out independent engineers qualified to perform such rate studies at a cost relative to the size of the District.

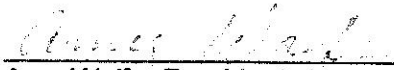
WHEREAS, Bartle Wells Associates is a qualified independent engineer with experience preparing such Rate Study Reports and has provided a proposal at a reasonable price.

NOW, THEREFORE, BE IT RESOLVED that the District Board of Directors hereby authorize the District to hire Bartle Wells Associates to perform a Rate Study Report as described in Bartle Wells Associates' proposal dated December 8, 2018.

PASSED AND ADOPTED by the Board of Directors of Leland Meadow Water District at a Special Meeting duly held on the 2nd day of January 2019 with the following vote:

AYES: BOARD MEMBERS: Conley, Palmer, Sauer, Vetesy, Wolfe

NOES: BOARD MEMBERS: None



Amy Wolfe, President



Marvin Palmer, Secretary / Treasurer